

Office of Professional Responsibility (OPR) Detail Opportunity

Position: Criminal Investigator, YK-1811-3

Open Period: Monday, November 24, 2008 to Monday, December 8, 2008

Detail Information: Not-to-exceed one year. This detail may be extended or made permanent without further announcement.

Duty Location: Few opportunities in Arlington, VA

Who May Be Considered:

Current DoD OIG DCIS YK-1811-2 or 3 Criminal Investigators on a permanent appointment.

This position is organizationally located in the Department of Defense, Office of the Inspector General (OIG), Office of Professional Responsibility (OPR). OPR is an independent component of the OIG, responsible for providing an objective, systematic review and analysis of each office within the OIG to determine managerial, operational, and administrative efficiency, and includes office inspections within any OIG Headquarters component, regional office, or field office. Additionally, OPR is responsible for investigating allegations of OIG employee misconduct, waste, abuse, and mismanagement. The Assistant Inspector General, OPR (AIG-OPR) is also responsible for conducting other investigations as the Inspector General directs.

Description of Work:

The employees selected for this detail will serve as subject matter experts in complex criminal investigations in an assigned subject area, and as such are recognized as technical authorities throughout the DoD OIG. Specific duties include:

- Conducting sensitive investigations, advising management and other criminal investigator colleagues on difficult investigative problems, proposing options and alternatives to address particular legal or ethical considerations.
- Representing the OIG in interagency or other professional forums in the assigned area of expertise, or in OPR functional areas of responsibility.
- Planning, directing, coordinating, conducting, and overseeing the most difficult, sensitive and complex criminal, civil, and administrative investigations and often involve a high degree of Congressional and executive interest.
- Conducting investigations for the President's Committee on Integrity and Efficiency (PCIE) and the Executive Committee on Integrity and Efficiency (ECIE) member agencies.
- Preparing reports of investigative findings, official correspondence, and executive summaries of investigative activities in order to convey information on

investigative findings to the DoD IG, the Secretary of Defense, or Congress.

- Developing inspection checklists for use in conducting inspections of all OIG components.
- Preparing inspection notebooks, planning and coordinating pre-inspection activities, and serving as inspection team members during inspections of all OIG components.
- Analyzing trends to identify patterns of deficiencies or other weaknesses which may warrant more extensive audit, inspection, or investigative coverage; and providing feedback and training to IG Component heads to strengthen overall OIG capabilities.
- Preparing inspection reports, associated official correspondence, and executive summaries of inspection activities in order to convey inspection results to on-site managers, senior component leadership, and to the DoD IG.
- Maintaining accuracy, security, and integrity of automated databases containing detailed information on investigation and inspection files.
- Performs other related duties as assigned.

Specialized Experience Requirement:

Applicants must have specialized experience which demonstrates expert knowledge of criminal investigative techniques, concepts and procedures; rules of evidence; search and seizure; and Federal and military criminal laws gained through service as a law enforcement officer whose duties were primarily to conduct and direct the investigation, apprehension, or detention of persons suspected or convicted of offenses against the criminal laws of the United States.

Candidates will be further evaluated on the level and quality of their experience and possession of the following relevant competencies in order to be determined well qualified. These competencies include:

- Thorough knowledge of the Federal Rules of Evidence and the Federal Rules of Criminal Procedure, precedent setting court decisions concerning admissibility of evidence, constitutional rights, search and seizure, and related issues.
- Knowledge of the scope, application and interpretation of the specific laws and regulations relating to the investigative jurisdiction of the DoD OIG.
- Expert knowledge of the preparation of professional investigative reports that serve as the basis for preparation of cases for legal or administrative action and be skilled at testifying accurately and convincingly in legal or administrative proceedings.
- The incumbent must be persistent and exercise initiative, resourcefulness, tactfulness and imagination in presenting investigative and inspection findings and recommendations.

Other Information:

Moving expenses (PCS) will **not** be paid.

The incumbent is subject to random drug testing for the duration of service with the OIG DoD.

The incumbent must be in excellent physical condition and capable of performing arduous physical duties. Work may require the incumbent to exert physical strength over another person; occupy vehicles or other cramped, crowded spaces for extended periods; stand or walk for extended periods; lift heavy objects; or otherwise be placed in situations of discomfort or danger. The work environment involves high risks of exposure to potentially dangerous situations or unusual environmental stress such as operating vehicles at high rates of speed, possible gunfire or, occupying poorly ventilated spaces for extended periods.

Selection is subject to restrictions resulting from DoD Priority Placement Program.

How To Apply:

To apply please submit your resume via e-mail to: resumes@dodig.mil.

Your resume must be received in our office by Monday, December 8, 2008. Resumes received after the closing date will not be considered.